Conflict Resolution Process

Sauder Woodworking understands you may have an important concern regarding our principle policies. Sauder intends to respectfully hear your concern and provide legitimate follow-up. You are asked to provide exact details as best you can –

The <u>Human Rights policy</u> and the <u>Statement of Business Ethics and Values</u> are published alongside these instructions. After you review both; determine the details you will share to support your concern regarding the intent of either policy.

The greater understanding we have will improve our follow-up therefore please make clear what you may have seen or heard.

After providing your exact details, please consider leaving your best contact information. If we have your contact information, it allows us to follow-up with you. If you choose not to provide contact information, please know that the Sauder Leadership Team will hear your concern. Thank you for reaching out, your involvement allows us to grow our commitment to the employees and their communities.

You can communicate your concerns by calling 866-825-1224 or by emailing Resolution@sauder.com

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